

Wedmore Neighbourhood Plan Group Minutes

of meeting on 24th January 2017

7pm @ The Parish Room

PRESENT : Bob Sellwood (Chair), Steve George (Vice Chair), Tony Pitkin (Treasurer), Dave Nichols, Hugh Hope-Stone, I Tomes.

APOLOGIES: Cathy Butterworth, Polly Costello, Alistair Smith, Eileen Gillibrand, Eileen Wotten, Paul Martin, Sue Worrall.


1. Questionnaire. The Group thanked Sue Worrall for preparing and circulating the third draft. It was agreed to include an A4 Ordnance Survey plan of the Parish in the Questionnaire. SG will ask RP to amend the Parish Council answer phone message during the Questionnaire response period. The meeting then went through the document. HHS agreed to make the amendments and then forward it to the Graphic Designer. HHS would include the Pulborough example. It would be a three colour document (red, black and blue). The Designer will also design an 'eye catching' envelope.

2. Programme.

The programme was agreed as follows :

- DN to liaise with RP on 'reply paid' licence
- HHS to send document to designer by 27th January
- Designer to circulate first draft by 1st February
- Group to comment by 7th February and response will then be coordinated to go to Designer
- DN to advise Post Office that 6th March is likely circulation date
- Obtain 3 quotes for printing
- Final document received from Designer 14th February
- Printing 14th to 24th February
- Collate package on 27th February.
- Forward package to Post Office (Swindon) in early March
- Circulate 6th March, closing date 5th April

- Analysis of Questionnaire to mid / late May.
- 3. The under 16's questionnaire was discussed. BS / SG would liaise with the First and Middle Schools. A final decision needs to be made before the main Questionnaire goes to the printer.
- 4. Call for Sites. This is scheduled for March / April 2017.
- 5. Funding. Mandy Goddard will submit a bid for post 1st April 2017 funding at the end of January.
- 6. Any Other Business. BS suggested that the results of the Questionnaire and the call for sites is the subject of an event at the Village Hall in late June 2017.
- 7. Next Meeting : 27th February 2017 (7.00 pm in the Parish Room), however an additional meeting may be convened in the interim to progress the Questionnaire.

Signed : 
(Chairman)

Date : 27/2/17